



FACILITATION GUIDE

Building Awareness, Engagement, and Partners Using Information from the UDecide Data Dashboard

The Ohio Appalachian Collaborative is excited to present this facilitation guide to support community engagement as your district team shares its vision to prepare all students for their future. Who is part of your district team? Simply put, everyone. From your building principal to the bus driver, to potentially your students and their parents.

The UDecide Data Dashboard provides a tool to help individuals build their story about what the OAC Personalized Learning Network means to their child, students, community, and to them personally. This guide will help you accomplish several communications goals including:

- 1 Reading and processing the UDecide Data Dashboard
- 2 Sharing the information with others in a variety of settings
- 3 Providing tools for more formal presentations where needed
- 4 Helping a variety of users discuss the data and consider next steps and what actions can be taken to improve performance and outcomes for students



UNDERSTANDING AND INTERPRETING THE UDECIDE DATA DASHBOARD AT THE CONSORTIUM AND DISTRICT LEVELS. (50–60 MINUTES)

Overview

This facilitation guide contains activities that will familiarize various audiences with the success metrics included in the UDecide Data Dashboard. The guided discussions support future planning and implications of next steps.

Who should be involved?

A knowledgeable facilitator can engage all types of audiences including students, internal staff, parent groups, community members, higher education partners, and other groups to grow partnerships and project champions.

Learning Objective

Facilitation group participants will learn what the various metrics in the UDecide Data Dashboard mean.

Guiding Questions

- What is the UDecide Data Dashboard report and how is it organized?
- What do the collaborative-level dashboard and the district-level dashboard say? What does the report tell us?
- How can we use an analysis of our UDecide Data Dashboard report to enhance/support the performance/efforts of our school district and higher education partners, and the OAC overall project?

Materials

- Overview slides as handout or projected
- Laptop and projector
- School district-specific UDecide Data Dashboard and overall project view
- [OAC website](#) and log in password in case the facilitator is projecting the UDecide Data Dashboard and password in case the facilitator is projecting from the website

Facilitation (30 minutes total)

Introduction (5 minutes)

Explain that during this activity participants will:

- 💡 Become familiar with the purpose and organization of the UDecide Data Dashboard.
- 💡 Follow a data protocol to interpret and analyze the report for their school and performance of the overall project and partnerships.
- 💡 Consider postsecondary planning implications for their school community and higher education partners.

Provide an overview of the OAC Professional Learning Network and the vision for how OAC networked schools prepare students for college and career readiness. (5 minutes)

Review purpose of the UDecide Data Dashboard (5 minutes)

Facilitator gives a brief orientation to the organization of the dashboard, describing its components.

- 💡 UDecide Data Dashboard permissions allows comparison between multiple district-level cohorts and groups (if applicable).

In pairs, participants brainstorm the uses, benefits, purposes of having this type of data in this format. Then, pairs share their ideas with the whole group. (5 minutes)

Explore, report, and note surprises, questions, and/or concerns. (10 minutes)

Projects report and walks through or direct participants to explore the UDecide Data Dashboard report in pairs or small groups. Prompt participants to review and make note of surprises, questions, or concerns.

Findings: What Does the Data Say to Us? (15 minutes total)

Lead participants through a protocol for analyzing the report by asking the following questions:

- 💡 Based on the information we see, can we say whether we're on the right track to prepare our students for life after high school?
- 💡 Are our kids prepared for higher education when they leave this school? How do you know/by what measure?
- 💡 Are our students ready for success in their careers? How do we know?

Discuss questions and implications of the data. (10 minutes)

Examples provided depend on the audience:

- 💡 How can parents better help and support their child's planning for life after high school?
- 💡 What role do business partners play in supporting students for higher education and career?
- 💡 How are students advised about options and choices for after high school outside of the school, by community partners, higher education presenters, etc.?
- 💡 How is planning built into student guidance and family engagement?
- 💡 What role does the high school play in the conversation about the data?
- 💡 How can higher education partners better support the postsecondary goals of the project?

In pairs, participants brainstorm strategies in each of the above areas that can contribute to better outcomes for students. Then, pairs share their ideas with the whole group.

Reflection (5 minutes total)

Participants take a few minutes for a written reflection. Questions to consider include:

- 💡 How can I/my team, business, institution of higher education, and/or community group use UDecide Data Dashboard to support our district's/my child's performance?
- 💡 What is one action I will take as a result of what I learned in discussing the UDecide Data Dashboard?