

Optional Workgroups: Campus Setup, Linkage, and Principal Confirmation

The HISD Research & Accountability department is pleased to offer several options for assistance during the workgroups during the Campus Setup Period (April 20–24), the Linkage & Verification Period (April 27–May 15), and the Principal Confirmation Period (May 18–22). These opportunities for assistance are **optional** for principals, support team members, teachers, and campus-based staff who would like assistance in completing the above processes.

To Register:

Please register for a workgroup through [E-Train](#) (course code RA0004) to ensure sufficient resources are available to assist you. If you are unable to register via e-Train but still wish to attend, we will be happy to assist you!

What to Bring:

- Most workgroups are held in campus computer labs; however, you may wish to bring your own laptop or tablet to access the ASPIRE portal.
- Although the information is likely loaded on the ASPIRE portal, principals and support team members may find it helpful to bring a list of employees at their campus and courses the teachers are teaching.
- Teachers may find it helpful to bring a list of students enrolled in their classes (grade books, Chancery reports, etc.).

We look forward to assisting you at a campus near you!

Campus Setup Period (April 20–24)

Most appropriate for principals and campus support team members

E-Train Session #	Campus	Address	Day	Date	Time	Workgroup Type
1	Fleming MS	4910 Collingsworth Street, Room 112 77026	Monday	4/20/2015	4–7 p.m.	Campus Setup
2	Hines Caldwell ES	5515 West Orem Dr., Room C108, 77085	Tuesday	4/21/2015	3:30–6:30 p.m.	Campus Setup
3	DeZavala ES	7521 Avenue H, Computer Lab Room 10, 77012	Wednesday	4/22/2015	3:30–6:30 p.m.	Campus Setup
4	TH Rogers	5840 San Felipe St, 77057	Thursday	4/23/2015	3:30–6:30 p.m.	Campus Setup

Linkage & Verification Period (April 27–May 15)

Most appropriate for core foundation teachers and campus-based staff

E-Train Session #	Campus	Address	Day	Date	Time	Workgroup Type
5	Woodson	10720 Southview St., 77047	Monday	4/27/2015	3:30–6:30 p.m.	Linkage & Verification
6	Waltrip HS	1900 W 34th St., 77018	Tuesday	4/28/2015	4–7 p.m.	Linkage & Verification
7	Westside HS	14201 Briar Forest Dr., room N237, 77077	Wednesday	4/29/2015	3:30–6:30 p.m.	Linkage & Verification
8	Lewis ES	6745 Tipperary Ln., 77061	Wednesday	4/29/2015	3:30–6:30 p.m.	Linkage & Verification
9	North Forest HS	10725 Mesa Dr., 77078	Thursday	4/30/2015	4–7 p.m.	Linkage & Verification
10	Pin Oak MS	4601 Glenmont St., Bellaire, 77401	Monday	5/4/2015	4–7 p.m.	Linkage & Verification
11	Kennedy ES	400 Victoria Dr., Room 121, 77022	Monday	5/4/2015	3:30–6:30 p.m.	Linkage & Verification
12	Hines Caldwell ES	5515 West Orem Dr., Room C108, 77085	Tuesday	5/5/2015	3:30–6:30 p.m.	Linkage & Verification
13	Fleming MS	4910 Collingsworth Street, Room 112, 77026	Tuesday	5/5/2015	4–7 p.m.	Linkage & Verification
14	TH Rogers	5840 San Felipe St, 77057	Wednesday	5/6/2015	3:30–6:30 p.m.	Linkage & Verification
15	Young Women's CPA	1906 Cleburne St., 77004	Wednesday	5/6/2015	3:30–6:30 p.m.	Linkage & Verification
16	Walnut Bend ES	10620 Briar Forest Dr. 77042	Thursday	5/7/2015	3:30–6:30 p.m.	Linkage & Verification
17	Tinsley ES	11035 Bob White Dr., 77096	Monday	5/11/2015	3:30–6:30 p.m.	Linkage & Verification
18	Fonville MS	725 East Little York Rd, 77076	Monday	5/11/2015	3:30–6:30 p.m.	Linkage & Verification
19	Braeburn ES	7707 Rampart, Room 128, 77081	Tuesday	5/12/2015	3:30–6:30 p.m.	Linkage & Verification
20	DeZavala ES	7521 Avenue H, Computer Lab Room 10, 77012	Tuesday	5/12/2015	3:30–6:30 p.m.	Linkage & Verification
21	Westbury HS	11911 Chimney Rock, 77035	Wednesday	5/13/2015	4–7 p.m.	Linkage & Verification
22	Reagan HS	413 East 13th Street, 77008	Wednesday	5/13/2015	4–7 p.m.	Linkage & Verification
23	Stevenson MS	9595 Winkler, 77017	Thursday	5/14/2015	3:30–6:30 p.m.	Linkage & Verification

Principal Confirmation Period (May 18–22)

Most appropriate for principals and support team members

E-Train Session #	Campus	Address	Day	Date	Time	Workgroup Type
24	TH Rogers	5840 San Felipe St, 77057	Monday	5/18/2015	3:30–6:30 p.m.	Principal Confirmation
25	Hines Caldwell ES	5515 West Orem Dr., Room C108, 77085	Tuesday	5/19/2015	3:30–6:30 p.m.	Principal Confirmation
26	Garden Oaks	901 Sue Barnett, Room 20, 77018	Wednesday	5/20/2015	4–7 p.m.	Principal Confirmation
27	DeZavala ES	7521 Avenue H, Computer Lab Room 10, 77012	Thursday	5/21/2015	3:30–6:30 p.m.	Principal Confirmation

For questions or assistance, please contact us at aspireaward@houstonisd.org.